

DANKMEYER

PROSTHETICS & ORTHOTICS

FEES FOR PROVIDING MEDICAL RECORDS AND LIFE CARE PLANS

Medical Records

- 1) The patient or their responsible party must sign a release form in order for Dankmeyer, Inc. to provide a copy of their records.
- 2) The release form must state what records are being requested, including the specific information, the time frame the information is to cover, and to whom the records are to be provided. If records are not being provided directly to the patient, then the request must state who is to receive the information, their address and phone number.
- 3) There is no fee for records provided directly to the patient or their responsible party.
- 4) The fee to provide records to another provider is \$22.88. Records will be sent to the provider via certified mail only.
- 5) The fee to provide medical records to a third party (*excluding health care providers*) is based on the number of pages being provided. Dankmeyer, Inc. will process the request for records within 7 business days from the receipt of the signed request. The records will be sent via certified mail. The cost of certified mailing is included in the fees charged to provide the records.* Fees are as follows:
 - \$15.00 for 25 pages or less
 - \$25.00 for 26 pages to 50 pages
 - \$50.00 for over 50 pages
 - \$100.00 expediting fee (need in less than 7 business days), plus the fee for number of pages

Life Care Plan

- 1) The patient or their responsible party must provide a signed request for a Life Care Plan. The request must state who is to receive the information, including address and phone number.
- 2) Dankmeyer, Inc. will process the request for a Life Care Plan within 15 business days from the receipt of the signed request. The records will be sent via certified mail unless otherwise instructed. The cost of certified mailing is included in the fees charged to provide the Life Care Plan.*
- 3) The fee to provide a life care plan is \$150.00.

**** If FedEx or Express Mail is requested, additional charge will be added to the above fees.***

Fees are subject to change without notification.

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